

**Amery Public Library Board of Trustees
May 17, 2021**

Betty Tomasek called the meeting to order at 6:00 pm in person and via Zoom. Also present were Jennifer Tyman, Linda Gale, Sarah Flanum, Greta McCarty, Ashley Long, Kyrsten Hughes (via zoom) and Director Amy Stormberg. A **Quorum** was established.

Amy announced Ashley Long as our new Board member.

Election of Officers, President, Vice President, Secretary, Treasurer

- 1) Set up Personnel, Long Range Planning Committees

Election of President: Betty Tomasek nominated Ashley Long as president. **A motion was made (bt) and seconded (lg) to elect Ashley as president. Motion carried.**

Election of Vice President: **A motion was made (sf) and seconded (lg) to elect Betty Tomasek as Vice President. Motion Carried.**

Election of Secretary: **A motion was made (sf) and seconded (al) to elect Jen Tyman as secretary. Motion carried.**

Election of Treasurer: **A motion was made (jt) and seconded (bt) to elect Krysten Huges as treasurer. Motion carried.**

- 1) **Personnel committee:** Ashely Long, Kyrsten Hughes, Sarah Flanum
- 2) **Long Range Planning Committee:** Greta McCarty (& Annie Braaten), Linda Gale, and Betty Tomasek

The **motion (sf) to approve the agenda and seconded (jt). Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Public Comments

None at this time.

Friends Report

Ashley stated that they had a very successful "Sweet Saturday," for every \$10 a patron donated they got a pint of maple syrup, they gave out 60 pints of syrup. Give Big was also successful. The Friends will meet on Tuesday May 18th; they will be working on cleaning out the basement. They are still looking for places to give books to.

Approval of Minutes: March

A motion was made (sf) and seconded (gm) to approve the Secretary's Report. Motion carried.

Library Director Report

(See attached). Third Thursday had 50 participants. Amy continues to do a segment with Bob Zank on Koffee Klatch. There were 615 curbside, 150 browsing appointments 45 computer appointments and 3341 materials checked out in the last month.

Personnel Report

Our next meeting will be with Amy on July 19th at 5:00.

Financial Report

(See attached) We are currently in good shape; we should be at 33% with our spending and we are currently at 31%. **A motion was made (gm) and seconded (lg) to accept the financial report. Motion carried**

Now Account for Audit

The accounts were reviewed (see attached). The staff have been building up the large print book collection as the Friends have given the library \$3000.00 to spend on them.

A motion was made (jt) and seconded (lg) to accept the financial report and approve the Now Account for Audit. Motion carried.

Approve Vouchers

The bills were reviewed (see attached). **A motion (lg) was made and seconded (kh) to approve vouchers for payment. Motion carried.**

Old Business

1. Library Building Update/Discussion:

Amy, the staff, John Thompson, and Patty Bjorklund will be going to the bank on the 27th of May to see if there is anything left that we may be able to use for our space. The Committee of the Whole meeting will be Tuesday May 18th, Amy plans on going to see what the contractors actual bid is on the building.

2. COVID-19:

Amy wanted to mention to us that the CDC has now said that fully vaccinated people no longer need to wear a mask with that said Amy has recommended that we keep our policy in place for now and we will revisit this subject at next months meeting. Everyone agreed to that.

3. St. Croix Valley Foundation (SCVF) Fund:

We need to decide by June 15th on what we want to do with the fund for this year. There is \$2457 for us to use right now, Amy recommended that we roll it forward for us to use in the next year if needed. **A motion was made (gm) and seconded (al) to roll the fund forward to next year. Motion carried.**

New Business

1. Letter to the Editor Response:

(See attached) Amy feels it deserves some sort of response and suggested that the board should address this to clear up any misunderstandings. Kyrsten feels that a response is a good idea and it should come from the board and signed by the board and the director. It was suggested that within the letter we give actual information and highlight what we have been doing. It was suggested to say where we have been and lead into where we are going. Someone suggested that we create an "ad" to show people what we have to offer. It was suggested to do one letter to the editor and then continue to highlight activities in a "Did you know" segment in Amy's column each week. **A motion was made (al) and seconded (bt) to write a letter to the Editor from the board showing our strengths and innovations and what we are planning for the future and have Amy create the "Did you know" segment, as well as continue with her regular column each week. Motion carried.**

2. **Trustee Essentials #15:** For review.

3. **Trustee Essentials #16:** For review.

Next Meeting

The next meeting will be on June 14 at 6:00 via Zoom or in person depending on numbers in the area.

Adjournment

A motion to adjourn was made (al) and seconded (gm). Motion carried.