

**Amery Public Library Board of Trustees  
February 15, 2021**

Wendy Dietrich called the meeting to order at 6:00 pm via Zoom. Also present were Jennifer Tyman, Linda Gale, Betty Tomasek, Krysten Hughes, Annie Braaten and Director Amy Stormberg. Board members not present were Sarah Flanum. Guests present Ashley Long. A **Quorum** was established. The **motion (bt) to approve the agenda and seconded (sf). Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

**Public Comments**

None at this time.

**Friends Report**

The book carts have been a success, the library staff has been a big help in bringing in and out the carts each day so patrons can browse. The first week they made \$93 in donations. The mayor has declared February as Love your Library month. There were \$600 made in memberships through curbside donations. It is \$5 a year to be part of the friends of the library.

**Approval of Minutes:** January

**A motion was made (ab) and seconded (bt) to approve the Secretary's Report. Motion carried.**

**Library Director Report**

(See attached). It was a good month overall, there were 705 curbside appointments for January. Amy did Koffee Klatch with Bob again.

**Personnel Report**

None at this time

**Financial Report**

Everything is in order and should balance out. We came up roughly \$20,000.00 underspent in 2020 and that will be put back into the Fund Balance. **A motion was made (kh) and seconded (lg) to accept the financial report. Motion carried.**

**Now Account for Audit 2020-2021**

The accounts were reviewed (see attached). Mostly purchasing large print books. **A motion was made (jt) and seconded (kh) to accept the financial report and approve the Now Account for Audit. Motion carried.**

**Approve Vouchers 2020-2021**

The bills were reviewed (see attached). **A motion (ab) was made and seconded (jt) to approve vouchers for payment. Motion carried.**

**Old Business**

**1. Library Building Update/Discussion:**

Amy met with the John Thompson and the staff to finalize the plans and it is now with Ayres. Not sure when the next meeting is for moving forward. Staffing has been budgeted and Amy has put together a tentative schedule for the new building. Amy mentioned that we will need to cull as much as 50% of our inventory, but will know more once the plans are final.

**2. COVID-19:**

Amy checks the numbers every Wednesday and that plan is then implemented the next Monday. She also mentioned that Brittany will be leaving the library.

#### **New Business**

1. **2020 Annual Report:** Amy mentioned that it was a difficult task this year with all the new entries for COVID. It has been submitted to IFLS and has been reviewed by them. After the board approves it Amy will send it off to the state. **A motion was made (ab) and seconded (bt) to approve the annual report. Motion Carried.**
2. **Trustee Essentials #11:** (see attached) This was given to us for review.
3. **Trustee Essentials #12:** (See attached) This was given to us for review.

#### **Next Meeting**

The next meeting will be on March 15 at 6:00 via Zoom or in person depending on numbers in the area.

#### **Adjournment**

**A motion to adjourn was made (bt) and seconded (ab). Motion carried.**