

**Amery Public Library Board of Trustees
July 20, 2020**

Wendy Dietrich called the meeting to order at 6:00 pm. Also present were Jennifer Tyman, Sarah Flanum, Annie Braaten, Linda Gale, and Director Amy Stormberg. Not present Betty Tomasek & Kyrsten Huges. Guests present Ashley Long, Doug Drake, & Erin Hunter. A **Quorum** was established. The **motion (lg) to approve the agenda and seconded (gm). Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Public Comments

None at this time.

Friends Report

When they met they discussed the potential of a book sidewalk sale or at the farmers market. They have rolling carts that could be rolled out onto the sidewalk or into a trailer to transport to the farmers market.

Approval of Minutes: June

Under financial report: It should state that the reimbursements are pending, we will see that reimbursement after the audit is finished.

A motion was made (gm) and seconded (lg) to approve the Secretary's Report as amended. Motion carried.

Library Director Report

See attached. Amy stated that there are a lot of things going on, we have opened up the library for appointment browsing on Tuesdays. There is a lot of participation in online activities. Heather has set up grab and go kits for "Third Thursday" craft nights. The author is going to join in on Zoom for Books and Brews. Curbside pick-up is very successful. Teen group participation is up, there were 9 signed up for the previous program and there are 12 for the one coming up. The weekly kids programs are going well and the performers they have are excellent! Jim from Dimension Design group would like to tour the library and check out all that we have to offer.

Personnel Report

Nothing at this time. Our next meeting will be September.

Financial Report

(See attached) We are below budget at this time due to not being open but with things opening up again we have been ordering more. **A motion was made (jt) and seconded (lg) to accept the Financial Report**

Now Account for Audit:

The accounts were reviewed (see attached). Not a lot of spending but will be picking up now.

A motion was made (jt) and seconded (gm) to accept the financial report and approve the Now Account for Audit. Motion carried.

Approve Vouchers (see attached)

The bills were reviewed. **A motion (sf) was made and seconded (jt) to approve vouchers for payment. Motion carried.**

Old Business

1. Library Building Update:

Dimension Design toured the library, Market & Johnson called and asked a lot of questions they mentioned that it would be important to put a steering committee together for this

project. Amy mentioned that she would like to see that. Amy and staff are interested in keeping curbside pick-up permanently. Our budget will get changed due to no more condo fee and a new rental fee. Questions were asked about the condo fees versus maintenance fees. The lease agreement goes to the end of 2021. It was asked if there is a large project planned for the building will some of that cost will be put back on the library. It was thought that we will not need to pay that as we are now renting and the hospital takes on responsibility for all of the building now. Amy will call Patty to get some clarification.

2. COVID-19:

Curbside pick-up is still going well. One person computer usage and in library browsing with appointments on Tuesdays is going well. Amy is happy and pleased to be offering some new services. It was mentioned that there may be a need to open the library on another day. Amy said that they are monitoring the need and will decide when there is a need. It was suggested that a survey should be given to see if people are willing to come in. It was suggested that we could possibly open for an evening or Saturday. Amy said that there is a lot less traffic in the evening and afternoons. The patrons really like the daytime pick up

New Business

1. Trustee Training week August 24-28: (see attached)

Amy added the link. They are recorded and can be listened to/watched at a later date.

2. Trustee Essentials 2: Who runs the library:

(See attached) Always a good reminder since we have had some new board members recently.

Next Meeting

The next meeting will be August 17th at 6:00 via Zoom.

Adjournment

A motion to adjourn was made (sf) and seconded (jt). Motion carried.